

Mass Communications Media Production Lab Camera Quiz Columbia College

Read the handout on College, Department rules and student responsibilities and liability before completing this Quiz. A 100% score on this Quiz will, with instructor approval, entitle a student to sign out cameras and related filmmaking equipment from the Columbia College Library for the purposes of class projects in designated courses.

Student Name: _____ Student ID: _____

Course number, section, and Instructor Name: _____

Semester: _____

1. Control locations. Label the following controls on the Canon EOS 80D images below with the corresponding letter:

- A-mode dial
- B-shutter button (still photos)
- C-video/still mode switch
- D-video record start/pause
- E-on/off switch
- F-memory card slot



2. Modes. To shoot with manual exposure control, which mode must be selected on the mode dial?

- a. M
- b. Tv
- c. Av
- d. P

3. Manual Focus. Label the above camera images with “MF” to indicate where the switch for manual focus is on the camera.

4. When I return the camera to the library, I must remember to

- a. eject the memory card and the battery
- b. eject the memory card only
- c. eject the battery only
- d. ensure my memory card is still in the camera

5. If the camera lens gets dirty, I should (Select all correct answers)

- a. Use napkin to clean it
- b. Use 100% cotton t shirt to clean it
- c. Use terry cloth towel to clean it
- d. Use lens cleaning cloth from the library

6. Media equipment is available for loan for personal use including personal portfolio creation.

- a. True
- b. False

7. What is the late fine rate for an equipment set?

- a. \$2.00 per hour
- b. \$3.00 per hour
- c. \$2.00 per day
- d. \$1.00 per hour
- e. \$3.00 per day

8. Late fine for equipment starts at

- a. 1 hour past due time. Example: Due time is 12:00pm. Late fine is charged at 1:00pm
- b. 30 minutes past due time. Example: Due time is 12:00pm. Late fine is charged at 12:30pm
- c. 1 minute past due time. Example: Due time is 12:00pm. Late fine is charged at 12:01pm
- d. 5 minutes past due time. Example: Due time is 12:00pm. Late fine is charged at 12:05pm

9. It is my responsibility to check that equipment is complete and working before leaving the library.

- a. True
- b. False

10. If equipment checked out to me is lost, stolen or damaged I will be required pay the full repair cost or replacement cost plus a processing fee.

- a. True
- b. False

11. Cameras may be borrowed for what time period?

- a. 24 hours
- b. 1 week
- c. 2 weeks
- d. 1 hour

12. When returning borrowed equipment, I should: (Select all correct answers)

- a. Return equipment to security desk when library is closed.
- b. Report to the library any damaged or malfunctioning parts
- c. Return everything in the kit
- d. Return equipment to College library staff; do not leave it on the counter unattended

13. When booking equipment I can: (Select all correct answers)

- a. book 1 week in advance
- b. book up to 2 same model cameras for same day
- c. book as many times as I want
- d. book only once per week
- e. book 2 weeks in advance

14. Who can pick up the equipment I booked online? (Select all correct answers)

- a. Myself
- b. My classmate
- c. My family member with my CC ID card
- d. My teammate/group member with my CC ID card

15. I want to borrow a camera but I left my CC ID card at home. I should: (Select all correct answers)

- a. Use any photo ID
- b. Use any government issued ID (e.g., Driver's license, Provincial ID card, Passport, etc.)
- c. Go home and get my CC ID card
- d. Print out proof from the Registrar of student status as enrolled in a designated course AND government issued ID