

Category:	Responsible Owner:	Effective Date:
Policy/Form Number:	Approval Body:	Policy/Form Name:

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	<u>I</u>								
A. POLICY:									
PURPOSE/COMMITMENT:									
SCOPE:	SCOPE:								
WHEN TO USE THE POLICY:									
DEFINITIONS:									
Responsible Owner:									
Category:									
 1.0 Administration 2.0 Education 3.0 Finance 4.0 Marketing and Recruitment 5.0 Human Resources 6.0 Enterprise Risk Management 7.0 Student Services 8.0 Technology 9.0 Health, Safety & Environment 10.0 Governance 									
B. PROCEDURES:									
LINKS TO SUPPORTING FORMS, D	OCUMENTS, WEBSITE:								
REFERENCE TO EMPLOYMENT AG	REEMENT CLAUSES:								
REFERENCE TO BYLAWS:									
RELATED ACTS AND REGULATION	S:								
RELATED POLICIES:									
C. APPROVALS:									

IF APPLICABLE:

Chair, Academic Board		Date:			
Chair, Marketing and Recruitment Committee:		Date:			
Chair, Finance Committee:		Date:			
Chair, OHSEC		Date:			
Chair Other Committee (List):		Date:			
APPROVAL FOR ALL POLICIES:					
Responsible Owner:		Date:			
Principal or Designate:		Date:			
Chair, Board of Governors:		Date:			
Proposed Review Date:	Dates(s) revised:		Replaces Policy/Form Number:		