Homestay Department



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DAMAGES IN HOMESTAY

Columbia College will assess each individual situation to determine if the student is responsible for damages that occurred while the student is living in the home.

Prior to the student reimbursing the host family for any damages the host family must:

- 1. Immediately report damages to the Homestay Coordinator
- 2. Provide photos of the damages
- 3. If decided the student is responsible for minimal damages:
 - The host family must provide an itemized receipt to the College indicating the amount paid to replace the item
- 4. If damages are substantial:
 - The host family must provide the College two quotes from a licensed company listing the dollar amount to repair
 - All repairs must be preapproved by the Homestay Coordinator <u>prior</u> to proceeding with the repair

Minimal and extensive damages include (although not inclusive to); plumbing, flooding, re-keying home locks, replacing household keys, bedroom furnishings, bathroom fixtures, bedding, mattresses, household appliances.

Carpet cleaning or repainting of the bedroom is not considered damages UNLESS it is to an excess. The decision will be left to the College to decide.

Substantial damages <u>may</u> be partially covered by Guard Me insurance while the student is registered at Columbia College.