

## PREPARING TO MOVE-OUT

*Once you have made the decision to move there are steps you must follow.*

### Providing notice to move:

- When considering moving, review your tenant agreement stating how much written notice is required before moving. Standard notice is usually 30 days.
- Be efficient in providing notice; the date you vacate the premises will determine when you provided notice.

### Notice to Move-Out Must:

- Be in writing
- Be signed by the tenant giving notice
- Provide a date when the tenant will vacate the premises

### Transfer or Cancellation of Utilities:

- Either transfer or cancel the utilities by contacting the service provider to avoid any service delays.



### Mail:

- Contact Canada Post to cancel your mail at your existing address and provide them with new your address.  
[Forward mail when you move or relocate | Personal | Canada Post \(canadapost-postescanada.ca\)](#)

### Clean the Unit:

- It is mandatory you thoroughly clean the rented space and leave it in the condition you moved into. The landlord will do another walk-thru inspection like when you first moved in checking for damages.
- If you expect to receive your full damage deposit back, leave the unit in the same condition as when you moved in.

### Full deposit back with Interest:

- If there is no damage since moving in, the tenant can receive their damage deposit back with interest.
- Ensure no outstanding rent is owed or cost related when living in the unit.
- The unit has been cleaned properly and inspected by the landlord